

**Questions from BerryDunn:**

1. Would the City please comment on any additional business drivers or environmental factors that have led to initiating this project, beyond those identified on Page 2 - Background of the RFP?

**City Response:**

No

2. Would the City confirm that the expected list of modules to be used in the future system environment is consistent with the list of functions presented under Page 2 - Background of the RFP?

**City Response:**

The modules listed are inclusive to what is presently used in the Sungard system.

3. Has the City participated in any ERP vendor demonstrations within the past year?

**City Response:**

No

4. Does the City have target dates for certain project tasks or deliverables (e.g., Needs Assessment, Recommendations Report, vendor demonstrations)? If so, what are they?

**City Response:**

See the updated timeline in the RFP. Target dates and deliverables will be determined with the selected consultant. As noted, we have a target date of November, 4 2016, to have solid pricing for an ERP replacement project.

5. At what stages of the project would the City desire presentations of formal deliverables as mentioned on Page 4 – Scope of Work? To what audiences?

**City Response:**

The question is beyond the scope of this RFP, dates and deliverables will be determined and defined with a selected Consultant.

6. Does the City desire that a CPA be a part of the selected consulting team?

**City Response:**

At this time we do not have enough information to make this determination.

7. As it relates to Page 4 - Scope of Work, does the City desire regular status updates/reports for the duration of the project? If so, at what frequency (e.g., bi-weekly, monthly)?

**City Response:**

Yes, regular updates will be necessary (bi-weekly should be expected). Frequency, time, and medium to conduct those will be determined in the negotiating process.

8. Would the City please clarify whether assistance by the selected consultant is desired during the implementation phase, as this was referenced in Section 1: Purpose, but not Section 5: Scope of Work.

**City Response:**

Answered within addendum 1:

The City of Norman has added implementation to the last bullet item under "Scope of Work". The City is seeking cost for implementation, final testing, and acceptance.

- Assist with contract negotiation including warranty and ongoing maintenance, implementation, final testing, and acceptance.

9. Has the City approved funding or a budget for this project? If so, can the amount be shared?

**City Response:**

The consultant RFP has been funded, see the budget book located on the City website.

<http://www.normanok.gov/finance/currentbudget>

The ERP replacement will be funded through the City's normal budget process with necessary appropriations by City Council.